

Community College of Philadelphia

MEETING MINUTES

Safety Committee

3/21/2012

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

Committee Members Present:

Charles Schaffner, Al Kristoff, Ola Bailey, Harry Moore, Denis Michalski, Joan Monroe, Susan Hauck,

Guest Present:

Ricardo Hilaire (AlliedBarton), Julian Fields (AlliedBarton)

I. Call to Order

-The meeting was called to order at 12:010pm.

II. Attendance/Introductions

III. Minutes Approval

-Minutes approved

IV. Incident Review

A. 2012-00231 Student in the coffee house clearing area of tables and chairs for fashion club rehearsal, stacking tables on top of each other top table fell on her foot.

-Refused medical attention.

B. 2012-00250 two students (male and female) arguing at the CBI building. Male student punches picture frame cutting his hand.

- Transported to the Hahnemann hospital for treatment.

C. 2012-00252 Staff member accidentally walks into glass door, causing her to bump and bite her lip.

-Refused medical treatment

D. 2012-00195 Female student reports to security that her parked car had just been hit; a note was left for her on her vehicle.

- Male student was later contacted and exchanged information.

E. 2012-00189 Delaware Valley College tour workers passes out while walking by administration office.

-Transported to hospital

F. 2012-00199 student suffers from seizure while in class.

-Transported to hospital

G. 2012-00238 Upward bound students showed signs of trouble breathing, fell to the floor.

-Transported to the hospital immediately.

H.2012-00222 Pregnant female was complaining of stomach pains.

-Transported to Hahnemann Hospital

A) Review

- On Mondays, Tuesdays, and Wednesdays – are monitored as the busiest days on campus

- Question raised in regards to northeast incident with car break ins. Vandalism concern would not be covered in this report.

- Security to contact Ron Jackson in regards to CBI incident involving valuable painting damage.

-All new incidents that have occurred are reviewed the following morning by security personnel

V. Old Business

A. Defensive Driving Class for college drivers

-Tabled no updates

B. Phones for Vans

- Van telephones implemented and working.

C. Cameras and Phones in Pavillion

-Cameras up and running

-To contact Gary Bixby in regards to phone locations and IT (Bill) to follow up.

VI. New Business

- Ken Norwitz insurance broker to attend next meeting. Introduction of best practices.

VII. Concerns

- S2-19 chair and table blocks doorway, regardless if in use or not. Harry to follow up with AV manager Allen and housekeeping manager Dominic.

-Learning lab – back door hall way, Auditorium extensions are there, have been told to store backstage. AV prefers to leave on stage.

-Dr. Curtis complains of congested back hallway where he receives guest, back hallway needs to be cleared.

-BB2 level stage equipment stored has water damage to costumes and props – Total lost to all materials. Harry to follow up with opening up pathway

VIII. Adjournment at 12:27pm

-Motion Charlie

-2nd Susan